



WESTERN TRANSPORTATION SAFETY CONSULTING LTD.

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Provincial Hours of Service Course Outline Bus and Van

1. Introduction
 - What is a Safety Fitness Certificate?
 - Operating authority
 - Federal VS Provincial
2. What is a National Safety Code?
 - What vehicles do the NSC regulations apply to?
3. What employees do the regulations apply to?
 - All authorized drivers must comply
 - Logbook and record of Duty Status
3. Authorized Drivers vs. Approved Drivers
 - Authorized drivers operate NSC vehicles
 - Approved drivers operate any company vehicle
4. Driving Limits
 - Limits set for drivers to prevent fatigue
5. What is Fatigue?
 - Symptoms and warning signs of Fatigue
6. Workshift Limits
 - Definition of Workshift
 - Workshift Limits
 - On Duty Definition
7. Mandatory Time Breaks
8. Reduced Rest Provision
9. Co – Driver Requirements
 - Conflict of Status

10. Form & Manner Requirements
11. Daily Log Requirements
12. Off Duty Logs
13. Supporting Documents
14. Exemptions
 - Emergencies and its definition
 - Adverse Driving Conditions and its definition
15. Logbook Exemption 160 KM Radius Rule
 - Home terminal explanation
16. 15 Hour on Duty Limit
 - When someone is operating under the Radius Exemption
 - Supporting Documents
17. Record of Duty Status Form and Manner
18. Violations, Inspections and Authorities
19. Out Of Service Declaration
20. Log Tampering
21. Inspectors and authority
22. Trip Inspections and Weigh Scales
 - Who is required to conduct a trip inspection?
 - Are 11 Passenger vehicles required to report to scales?
 - Procedures when approaching the scales
23. Carrier Responsibilities
 - Compliance with regulations
 - Discipline for non-compliance
 - File drivers logs as per regulations
24. Log Book Review
25. Carrier Profile
 - Safety rating and R factor defined
 - What needs to be kept on file

Question and Answer Period